



# EMS ISD Dual Credit Policies, Procedures, & Resources

Updated: November 9, 2023



## **Disclaimer**

This handbook serves as a resource guide for parents and their students interested in taking dual credit course work. **\*Any information included in this handbook is subject to change due to new mandates by TCC or EMS ISD.**

## **Contact Information**

The College & Career Readiness Specialists (CCRS) are the campus coordinators for dual credit. The CCRS works with high school counselors and TCC to ensure correct enrollment in both courses at TCC and EMS ISD. The campus CCRS is an advocate for students. Please let your campus CCRS know of any concerns during the enrollment process, or through the duration of course work. The CCRS can provide communication to TCC to work to resolve any areas of concern. The CCRS does not have access to TCC information or TCC systems. Please allow adequate time for communication to occur between the CCRS and the TCC representatives. For campus counseling and CCRS contact information, please visit the campus website.

**Boswell HS Counseling Department:**

[www.emsisd.com/Page/30480](http://www.emsisd.com/Page/30480)



## Side-by-Side Comparison of Dual Credit and Advanced Placement (AP)

	Advanced Placement (AP)	Dual Credit (DC)
Description	Allows students to take college-level courses and exams to earn college credit or placement while still in high school	Allows high school students to simultaneously earn high school and college credit
College Credit	Must pass College Board AP exam with a score of 3 or higher for potential college credit	TCC college credit earned upon successful completion of course(s)
Instructors	Taught by the high school teachers trained by the College Board	Taught by college instructors or high school teachers who serve as adjunct professors
College/University Acceptance	Accepted throughout the nation (check the Acceptance)	

## **Dual Credit Course Offerings & Course Availability**

Classes will only be offered at the location and time as posted if there is enough enrollment to support the class. For a course to be held, 15 students must complete the enrollment process AND pay for the course.

**TCC can cancel classes due to low enrollment.** Every effort will be

**Dual Credit Course Offerings Not on Home Campus**

<b>High School Course Equivalent</b>	<b>High School Credit Awarded</b>	<b>College Course Name</b>	<b>College Credit Hours</b>
Professional Communications	0.5	SPCH 1311- Introduction to Speech Communication	3
Algebra II	1	MATH 1314- College Algebra	3
Independent Study in Math (4 <sup>th</sup> year advanced math credit)	1	MATH 1324- Mathematics Business and Soc. Sci.	3
Psychology	0.5	PSYC 2301- General Psychology	3
Sociology	0.5	SOCI 1301- Introduction to Sociology	3
American Sign Language I	1	SGNL 1401- American Sign Language I	4
American Sign Language II	1	SGNL 1402- American Sign Language II	4
Spanish III	1	SPAN 2311- Intermediate Spanish I	3







## **Dual Credit Enrollment Process**

The dual credit enrollment process is very important in ensuring that students meet qualifications and are enrolled in the dual credit courses of their preference. Each portion of the dual credit enrollment process is explained in the chart below.

**Step 6\***

help students better understand consent, bystander intervention, sexual assault, dating and domestic violence and





## Course Payments

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## **Calendar**

Dual credit classes follow the TCC calendar. Semesters usually start and finish at different times than the semesters at EMS ISD.

### **When do I need to be on campus?**

When dual credit classes begin, students will need to report to their dual credit class at the designated time and location. If your class is not scheduled to meet that day, you will not be in that class. (*Example: If you have a 1<sup>st</sup> or 8<sup>th</sup> period dual credit class, you will have late arrival or early release on the days your class is not scheduled to meet.*) The classroom where your class meets will be locked on days when class is not in session and you will need to be off campus.

**Exception: HCTC CTE Dual Credit Courses** Students in these courses follow the EMS ISD calendar. Students will attend class Monday through Friday during their scheduled class period.

### **What do I do if I ride the bus to school, or have transportation problems and will have to be on campus when my dual credit class is not meeting?**

There is not a designated place on campus for you to meet when your dual credit class is not in session. To participate in the course, you will need to be off campus when your class is not in session. You will need to find alternate transportation for days your class does not meet.

### **What do I do in inclement weather?**

In the case of bad weather, students need to monitor and follow EMS ISD delay and closures.

## **Transportation Policy**

EMS ISD does **NOT** provide transportation for students enrolled in dual credit classes. Students taking dual credit courses at HCTC will be able to utilize district transportation as the classes coincide with the regular school schedule. Student

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## **Grade Equivalencies & Weight**

### ***Dual Credit Classes at EMS ISD***

The exact **numeric** course grade the district receives from TCC is used to determine the grade posted on the high school transcript. Dual credit courses are weighted courses. Five points will be added to the final numeric grade when the official TCC transcript to the school for dual credit courses taken on a EMS ISD campus. **Students must score a 70 or higher in their dual credit course to receive high school credit.** *\*Please note that a letter grade will appear on a student's official TCC transcript. Students must obtain a "C" (score a numeric grade of at least a 70) in the course in order for the course to be transferrable to other colleges and receive high school credit.*



## **Special Services - Student Accessibility Resources**

Students are eligible to apply for services through the TCC Student Accessibility Resources office. In order for students to receive any accommodations or assistance, they must work with this office at TCC.

Student Accessibility Resources Office- TCC NW Campus

WCTS Building, Rm 1133A

Phone: 817-515-7733

Email: [nw.sar@tccd.edu](mailto:nw.sar@tccd.edu)

## **TCC Email**

Can be accessed through . **Please check your email regularly.** This is the only form of communication between students and TCC.

**To access your TCC Email:**

1. Login to Hello!TCC account and click My TCC email.

## **Words of Wisdom**

Take your class work seriously but have fun learning! You are in a dual credit course, which means you are going to be learning in a new way. You are getting a head start to a college degree, enjoy!

**Communicate** with your instructor. Approach your professors with questions. Let them help you learn.

Building a rapport with this individual shows them your work ethic and that you ae17s3n leat9.04 583.3 Tm0ETQd0.00

